



## FIRST NOTICE OF ANNUAL MEETING AND BOARD ELECTION OF GRAND PANAMA BEACH RESORT CONDOMINIUM ASSOCIATION, INC.

### TO ALL MEMBERS:

On **Saturday, February 20<sup>th</sup>, 2021, 10:00 AM Central Time at 495 Richard Jackson Blvd., Panama City Beach FL, 32407 (RCAM Office Board Room)** the Annual Meeting of the Association will be held for the purpose of electing directors and such other business as may lawfully be conducted. Subsequent to this "FIRST NOTICE" you will receive a "SECOND NOTICE" that will specify the agenda and advise of other important information concerning the Annual Meeting.

### Included with the First Notice are the following:

- Notice of Intent to be a Candidate for the Board of Directors (More information below)

### Qualifying for the Board:

**\*There are three (3) positions open at this Annual Owner's Meeting. One position will be a one (1) year term, and the other two (2) positions will be a two (2) year term.\***

Anyone who wishes to run for these open positions must return the Notice of Intent to be a Candidate for the Board form by mail, email, or in person, no later than 5:00PM on **Monday, January 11<sup>th</sup>, 2021**. See enclosed form for more information. Any candidate forms mailed but not in possession of the Association by 5:00 PM on **Monday, January 11<sup>th</sup>, 2021** will be disregarded and not eligible to run for the Board.

A candidate information sheet may also be submitted. It should describe your qualifications and/or platform for office, and must fit on one 8.5 x 11 sheet of paper. The deadline is 5:00PM on **Saturday, January 16<sup>th</sup>, 2021**.

Following this First Notice mail out, the Second Notice of the Annual Meeting will be mailed no less than **fourteen (14)** days prior to the date of the Annual Meeting. This packet will contain all candidate information sheets, if submitted, ballots, if applicable, and an agenda.

\*If you own a unit with a partner(s), or under an LLC, etc... You will need to have a voting certificate on file. You may contact the management office to confirm if one is on file. A blank form is available through your AppFolio portal or by request.

If you have any questions, feel free to contact our office at (850) 235-7342 or email: [LWaller@resortcollection.com](mailto:LWaller@resortcollection.com)

**Happy Holidays and New Year!**

By: Lee Waller, CAM

