



May 14, 2021

Website Update & Hosting Proposal

For: **Nancy Stovall**

Hi Nancy,

We appreciate the opportunity to work with you on updating your website. Below is a breakdown of estimates and items discussed for your review and approval. Please reach out with any questions and we will respond promptly.

Sincerely ,
Chris Josten

Cost of New Theme License (YooTheme)
Ongoing Hosting - \$100/mo.

\$150
Billed quarterly (\$300)

What's Included?

Updating of Wordpress, Theme and Plugins

- Update to the latest version of the CMS and extensions.

Migration to Curiosity Servers from Existing Servers

- This is optional, however, it seems that the current host is not watching for updates.
- CMG will duplicate and migrate the site once updated to a new, more secure server.

Website Updates - up to 25 hrs

- Download and installation of new Theme
- Theme to be used: YooThemes
- Installing Beach Cam on site

Ongoing Hosting Includes:

- Daily backups
- Free SSL and SSH
- Advanced security
- Wordpress, Theme and Plugin Update Automation
- Staging site for proper updates
- Up to 30 minutes of updates free per month

*** Additional time needed for changes will be estimated at standard hourly rates for approval prior to moving forward with asks.*



Initial Project Fees: \$2,750

50% (\$1,375) of total project amount is due upon receipt of invoice sent at project commencement.
50% (\$1,375) final invoice will be sent at project completion and acceptance by Client of all work under this WA.

No additional fees shall be incurred or charged to Client without prior approval from Client in writing. Payments are subject to Client's approval and acceptance of the work performed as described herein. This agreement may be terminated by Client at any time: (1) Immediately upon receipt of notice from Client should Client's agreement with its client be terminated; (2) Immediately upon Provider's material breach of this agreement uncured for more than fifteen (15) days after written notice thereof; and (3) upon fifteen (15) days' notice, provided that in the case of this subsection (3) Client shall pay all undisputed sums due and owing to Provider through the date of termination.

IN WITNESS WHEREOF, the Parties have caused this Statement of Work to be executed by their duly authorized representatives.

Provider:

Client:

Name:

Title:

Nancy Stovall

Name: NANCY STOVALL

Title: Grand Panama Board of Directors,
Secretary