

## PCB Short-Term Rentals Fire Inspection Information

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### [Read Our Updated Guidelines](#)

**Vacation Rental** or **Transient Residential Rental** means any unit or group of units in a condominium or cooperative or any individually or collectively owned single-family, two-family, three-family, or four-family house or dwelling unit that is also a transient public lodging establishment but that is not a timeshare project.

**Transient public lodging** establishment means any unit, group of units, dwelling, building, or group of buildings within a single complex of buildings which is rented to guests more than three times in a calendar year for periods of less than 30 days or 1 calendar month, whichever is less. or which is advertised or held out to the public as a place regularly rented to guests.

Per [PCB Ordinance 1632](#), all vacation rentals must have a valid **Vacation Rental Certificate**. It is **unlawful** to rent or allow occupancy without one.

*Note: This applies only to Panama City Beach city limits. For Bay County rental regulations, click [here](#). To check if your property is within city limits, click [here](#).*

- [Registration](#)
- [Inspection](#)

### **Returning Applicants**

If your property passed the 2025 inspection, received a certificate, and has no changes to property ownership, re-registration will require only the submission of an application.

#### **Required for Renewal:**

- A completed Vacation Rental Registration [Application form](#)

#### **Re-registration Fees:**

- \$150 Re-registration Fee
- \$75 Re-Inspect Fee (if required)

**Please note, the City of PCB no longer accepts American Express.**

## New Applicants

New vacation rental applicants must register at [PCB Short-Term Rental](#)

### Required for New Applications:

- A completed Vacation Rental Registration [Application form](#)
- A notarized Vacation Rental Registration [Affidavit form](#)
- Proof of [DBPR \(Department of Business & Professional Regulations\) License](#)
- Proof of Registration with the [Bay County TDC / TDT \(Tourist Development Tax\)](#)
- Proof of a valid [PCB Local BTR \(Business Tax Receipt\) number](#)
- Have a pool inspection (if applicable)

### New Registration Fees:

- \$250 Registration Fee\*
- \$75 Re-Inspect Fee\*\*
- \$100 Lock-out Fee\*\*\*

***Please note, the City of PCB no longer accepts American Express.***

*\*New ownership requires a new registration fee.*

*\*\*Failed Inspections require a \$75 re-inspection fee.*

*\*\*\*Failure to admit the inspector entry or failure to provide means of entry, will result in a \$100 "no-show" or "lock-out" fee.*

[Click Here to Register!](#)



# Register Now