

Security Cheat Sheet: Our Board of Directors requires strict enforcement by our security personnel for the following rules.

1. **Parking:**

*Vehicles displaying a green and white hangtag are for guests of guests or owners and vendors ONLY and are ****never**** permitted to park in any parking garage.

*Any vehicle found in violation is subject to immediate booting **without warning**.

2. **Parking for Paying Guests and Owners:**

* Owners will have either a yellow or a green cling tag displayed on the driver's side windshield.

* Paying guests or friends and family of owners will have a blue and white hangtag on their rearview mirror.

* These vehicles can park in any unmarked parking space.

* Vehicles parked in prohibited areas will be ticketed and given one hour to relocate. Failure to move the vehicle within this timeframe will result in booting. Booting can happen immediately.

3. **Vendor Parking:**

* All vendor vehicles will display green and white hangtags.

* **Any unattended vendor vehicle found in a 30-minute parking zone or a parking garage will be booted immediately.** Please refer to vendor contract for further details.

4. **Other Parking Violations:** Any vehicle parked on the property without a valid hangtag or owner tag is subject to immediate booting. **NO TOWING!**

NEW PARKING REGULATIONS WITH PARK N SPOT: There will not be any tags on guest vehicles or owner vehicles once the license plate reader is installed. The only vehicles with hangtags will be vendors. Any other vehicle not in the Park N Spot system as a guest or owner can be immediately booted.

5. **Pet Sleeves:**

* All pets on the property must wear a visible pet sleeve. Security personnel will be checking for these during all patrols. It is highly recommended that security personnel check pets during the hours of 8:00 p.m. to 11:00 p.m. and 6:00 a.m. to 9:00 a.m. for pet sleeves outside the lobby areas of each building.

* Pet owners without a sleeve should be directed to the front desk for registration and purchase or they will be evicted.

* Sleeve colors indicate the following: ****Owners: Green****; ****Service Animals: Red****; ****ESA Animals: Blue****; ****All Other Pets: Bright Yellow****

- * Please verify the unit number and date on the sleeve.
- * **Pets wearing a bright yellow sleeve must not weigh over 25 pounds.** If a pet with a yellow sleeve exceeds this weight, please direct the owner to the front desk to arrange for local kennel options or they will be asked to leave the property.
- * Please note that pets are not permitted in the pool areas or the Tiki area in front of Tower 1.

6. Wristbands:

- * Everyone on the property is required, at all times, to wear a colored, plastic wristband based on the colors supplied by the front desk.
- * Owners will wear rubber, green and white wristbands that say "Grand Panama Owners."
- * Vendors will wear orange or yellow rubber wristbands. Please remember that vendors are not permitted to use our amenities, including the pools and exercise room.
- * Security should actively check wristbands, especially in pool areas, to ensure everyone is in compliance.
- * Guests without a wristband should either retrieve one from their unit or check in with the front desk. No excuses for a guest to not have a wristband. Wristbands should be checked hourly at both pool decks.

7. Noise Disturbances:

- * Quiet hours are from 10:00 p.m. to 8:00 a.m.
- * In the event of a noise disturbance, security should issue a warning to the guest and remind them that repeated violations could lead to eviction.
- * Please be aware that noise disturbances can occur at any time and should be addressed accordingly.

8. Smoking/Vaping:

- * Smoking and vaping are strictly prohibited in all common areas of the property.
- * Guests will receive a warning for the first offense and eviction for a second offense.
- * Please also note that recreational marijuana use is illegal in Florida and is therefore prohibited on the property. If a guest refuses to comply, the police will be contacted.

9. Pool Monitoring:

- * Security personnel are required to monitor and walk through the pool areas on an hourly basis. This is to ensure there is no glass or drinks in the pool itself. Please make sure music is turned off when the pool is closed at night. Please check for wristbands in all pool areas. Please require that all guests follow the posted pool rules. Towels are NOT to be used to reserve chairs at the pool decks. Security should collect the towels that are left and the owner can retrieve them from security staff.

10. Visibility of Security Staff:

* We want our security team to be a visible presence for our owners and guests. Please refrain from sitting in the office unless you are on a lunch break or need to monitor cameras for a specific violation.

* While on patrol, kindly ensure that any stray luggage carts are returned to the designated areas in each tower.

*When closing the pool, please check to make sure that all umbrellas are down and secure. Check that the gas lines at the grills are shut off for the night.

* We encourage you to be friendly and offer assistance to our owners and guests whenever possible. **Security will not pass out parking passes, pet sleeves or wristbands. After hours, guests can be given the guest packet, if completed. If not, security will give them a temporary parking pass good until 10:00 a.m. the next morning.**